

## Credit Transfer and Recognition of Prior Learning Initial Application

### Credit Transfer (CT)

Credit Transfer (CT) is the process of awarding credit for a unit or units of competency attained from another Registered Training Organisation (RTO) **which are the same as the unit or units of competency** in a Sydney Design School / Interior Design Online qualification.

Where this is the case, Sydney Design School will recognise the certification issued, once validated, and give credit to the applicant for that unit(s) of competency. **Please note it is only vocational competencies that will be recognised.**

### Recognition of Prior Learning (RPL)

Recognition of prior learning is a method of assessment that enables candidates to have their current knowledge and skills formally recognised. Current knowledge and skills may have been acquired at work, non-formal and informal learning.

- / **Formal learning** refers to learning that takes place through a structured education program and can be linked to the attainment of an AQF qualification, statement of attainment or university degree.
- / **Non-formal learning** refers to learning that takes place through a structured program of instruction but does not lead to a qualification or statement of attainment (for example, short courses or professional development programs conducted internally in a business).
- / **Informal learning** refers to learning that results through work experience, hobby or leisure activities.

### Fees

There is **no charge** for credit transfer of units already studied.

The cost for an RPL assessment is **\$495.00 (GST Inclusive)**.

The amount of CT and/or RPL units of competency that can be awarded cannot exceed 65% of the qualification you are enrolling in. For example, if you are enrolling in the Certificate IV in Interior Decoration (17 competencies), you cannot receive CT and/or RPL for more than 11 competencies.

### What next?

Review the list of units and competencies in our courses listed in this document.

If you have previously studied a **vocational course**, you may find that some competencies map perfectly, which is credit transfer, and some have different codes and names which will mean that we will need to process those as an RPL application, or you may find that you will need to do a combination of both.

**Complete the form on the following page and return it to [registrar@sydneydesignschool.com.au](mailto:registrar@sydneydesignschool.com.au)** with evidence if applying for credit transfer.

|   |  |
|---|--|
| <b>Name:</b>  |  |
| <b>Unique Student Identifier (USI):</b><br>Applicable for students in Australia only                  |  |
| <b>I have attached the following proof of identity:</b><br>(For example, driver's licence, passport)  |  |
| <b>Course:</b>  | <input type="checkbox"/> MSF40122 Certificate IV in Interior Decoration<br><input type="checkbox"/> MSF50222 Diploma of Interior Design<br><input type="checkbox"/> CUA40725 Certificate IV in Design (Styling and Creative Direction) |
| <b>Study mode:</b><br>Please refer to our website for study mode availability for your desired course | <input type="checkbox"/> On campus (Sydney Design School)<br><input type="checkbox"/> Virtual Studio (Sydney Design School)<br><input type="checkbox"/> Self-paced online (Interior Design Online)                                     |
| <b>After reviewing the units of competency, I wish to apply for:</b>                                  | <input type="checkbox"/> Credit Transfer (please complete the next section)<br><input type="checkbox"/> Recognition of Prior Learning (a further application package will be sent to you – please proceed to page 3)                   |

**Credit Transfer**

|   |  |
|---|--|
| <b>I wish to apply for credit transfer for the following units of competency:</b>       |  |
| <b>I have attached the following AQF certification documentation or other evidence:</b> |  |

**Verification of Documentation**

Where Sydney Design School personnel are verifying student documentation:

1. The original documentation is sighted.
2. AQF certification document is authenticated with the relevant issuing organisation.
3. VET transcripts are verified through the USI portal.
4. The documentation provided has been certified by a Justice of the Peace.

|                           |  |
|---------------------------|--|
| <b>Student Signature:</b> |  |
| <b>Date:</b>              |  |

## Our Units of Competency

**MSF40122 Certificate IV in Interior Decoration (IVOC01 – IVOC04)**

**MSF50222 Diploma of Interior Design (IVOC01 – IVOC11)**

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| <b>IVOC01: Design Origins and Principles</b>   |
| / <b>CUAACD311</b> Produce drawings to communicate ideas                                 |
| / <b>CUADES302</b> Explore and apply the creative design process to 2D forms             |
| / <b>CUADES304</b> Source and apply design industry knowledge                            |
| / <b>MSFID4016</b> Design colour schemes for interior and exterior spaces                |
| / <b>MSFID4019</b> Research interior decoration and design influences                    |
| <b>IVOC02: Foundations of Space and Scale</b>  |
| / <b>CUAACD313</b> Produce technical drawings  |
| / <b>MSFID4013</b> Design residential interior lighting                                  |
| <b>IVOC03: Interior Schemes</b>  |
| / <b>CUADES303</b> Explore and apply the creative design process to 3D forms             |
| / <b>CUAILL401</b> Develop and refine illustrative work                                  |
| / <b>MSFGN4001</b> Research and meet ethical and compliance requirements                 |
| / <b>MSFID4015</b> Prepare materials and finishes boards for client presentation         |
| / <b>MSFID4017</b> Research and recommend furniture and accessories                      |
| / <b>MSFID4021</b> Design soft furnishing solutions for interior spaces                  |
| <b>IVOC04: Design Studio 1: Residential Design and Decoration</b>                        |
| / <b>CUADES411</b> Generate design solutions   |
| / <b>CUADES413</b> Develop and extend design skills and practice                         |
| / <b>CUADES512</b> Establish, negotiate, and refine a design brief                       |
| / <b>MSFID4012</b> Decorate residential interiors  |
| <b>IVOC05: 2D Digital Foundations, Structures, Systems and Standards</b>                 |
| / <b>MSFID5025</b> Develop residential interior design project documentation             |
| <b>IVOC06: Design Studio 2: Residential Design and Planning</b>                          |
| / <b>MSFID5020</b> Design residential interiors  |
| / <b>MSFID5021</b> Evaluate site structure and services for interior design briefs       |
| <b>IVOC07: 3D Digital Foundations</b>  |
| / <b>CUAANM512</b> Create 3D digital environments  |
| <b>IVOC08: Design Studio 3: Conceptual Exploration and Translation</b>                   |
| / <b>BSBCRT512</b> Originate and develop concepts  |
| / <b>CUAPPR514</b> Establish and maintain environmentally sustainable creative practice  |
| / <b>MSFID5027</b> Research and recommend colour applications and finishes               |
| <b>IVOC09: Design Studio 4: Commercial Environments</b>                                  |
| / <b>MSFID5024</b> Design workplace interiors  |
| <b>IVOC10: Interior Joinery Detailing and Documentation</b>                              |
| / <b>MSFID4014</b> Produce digital models and documentation for interior design projects |
| <b>IVOC11: Design Studio 5: Hospitality Environments</b>                                 |
| / <b>MSFID5022</b> Explore and apply creative design methodology to interior space       |

CUA40725 Certificate IV in Design (Styling and Creative Direction)

|   |
|---|
| <b>IDOSTY01: Fundamentals of Design and Colour</b>                                  |
| / <b>CUADES304</b> Source and apply design industry knowledge                       |
| / <b>CUACD411</b> Integrate colour theory and design processes                      |
| / <b>CUADES302</b> Explore and apply the creative design process to 2D forms        |
| / <b>CUADES305</b> Source and apply information on the history and theory of design |
| / <b>CUACD311</b> Produce drawings to communicate ideas                             |
| <b>IDOSTY02: The Creative Business</b>  |
| / <b>CUAIND412</b> Provide freelance services                                       |
| <b>IDOSTY03: Interior and Property Styling</b>                                      |
| / <b>MSFID5018</b> Provide interior styling service                                 |
| / <b>CUADES412</b> Interpret and respond to a design brief                          |
| <b>IDOSTY04: Editorial, Product and Food Styling</b>                                |
| / <b>CUADIG304</b> Create visual design components                                  |
| / <b>CUAPPR411</b> Realise a creative project                                       |
| <b>IDOSTY05: Wedding Styling</b>  |
| / <b>MSFID5017</b> Develop event decoration proposals                               |
| / <b>CUADES411</b> Generate design solutions  |
| <b>IDOSTY06: Event Design and Styling</b>   |
| / <b>CUADES521</b> Design events  |
| / <b>CUAWHS312</b> Apply work health and safety practices                           |
| / <b>BSBCRT411</b> Apply critical thinking to work practices                        |

**Version control**

V8 08/01/2026