

ASSESSMENT RESUBMISSION POLICY			
Policy Name	Assessment Resubmission Policy		
Policy No	IDO011		
Version Number	V3	Effective Date	01/06/2025
Authorised by	Nicole Watts		
Associated Policies	<ul style="list-style-type: none">• Course Progression Policy IDO007• Assessment Submission Policy IDO009• Assessment Appeal Policy IDO012		
Associated Procedures	<ul style="list-style-type: none">• Assessment Resubmission Procedure		
<p>Students enrolled in an accredited course are required to submit assessment/s in order to achieve the academic requirements of their course. The timely submission of assessments is the responsibility of the student. Assessments are graded "Competent" or "Not Yet Competent."</p> <p>Should a student be deemed "Not Yet Competent" in their first submission of an assessment, they will be given the opportunity to resubmit the assessment one additional time. The resubmission is due within two weeks of the student's feedback being released on the eCampus.</p> <p>The student will receive written and/or verbal feedback on their original submission to clearly indicate why the assessment has not achieved competency and what needs to be addressed to achieve competency. Should the student be unclear on what is required of their resubmission, they are encouraged to request a phone or Zoom call with an Educator to further explain the feedback or answer any questions.</p> <p>If a student has extenuating circumstances, they may discuss their situation with the IDO Education Manager to potentially negotiate the due date of their resubmission. If an assessment resubmission is not submitted by the due date, the student may risk their enrolment in the unit/course expiring without the unit/course being completed and subsequent cancellation of their enrolment as per IDO's "Course Progression Policy."</p> <p>Should a student's resubmission also be deemed "Not Yet Competent" (graded "Not Yet Competent" twice for the one assessment), the student will have failed to meet course progression requirements and will have one final opportunity to continue. One further resubmission will be permitted; however, the student will incur a fee of \$88 for an Educator to assess the second resubmission. The resubmission is due within two weeks of the student's feedback being released on the eCampus. The student is encouraged to discuss their previous feedback and assessment requirements with an Educator prior to submitting Version 3 of their assessment. If the student fails to be deemed "Competent" in the second resubmission, their enrolment will be cancelled, or the student can elect to repeat the unit/short course. Re-enrolling into the unit/short course will be offered with a 50% discount on the unit/short course fee at the time.</p>			
Version Control Summary			
Version	Date	Author	Details

V2	01/01/2023	Nicole Watts	Updated
V3	01/06/2025	Nicole Watts	Extra resubmission