

ASSESSMENT RESUBMISSION POLICY			
Policy Name	Assessment Resubmission Policy		
Policy No	IDO011		
Version Number	V3	Effective Date	01/01/2023
Authorised by	Nicole Watts		
Associated Policies	<ul style="list-style-type: none"> • Course Progression Policy IDO007 • Refund Policy IDO005 • Withdrawal Policy IDO004 		
Associated Procedures	<ul style="list-style-type: none"> • Assessment Resubmission Procedure 		
<p>Should a student be deemed 'Not Yet Competent' for an assessment, they will be given an opportunity for one resubmission.</p> <p>The resubmission is due within two weeks of the date of a student's feedback being released on the eCampus for career courses and accredited short courses.</p> <p>The student will receive written and/or verbal feedback on the original assessment to clearly indicate why the assessment has not achieved competency and what needs to be addressed to then achieve competency.</p> <p>The student may request a phone or zoom call with an Educator to explain the feedback if they are unclear on what is required.</p> <p>If a student has extenuating circumstances, they will be required to discuss their situation with the IDO Education Manager and due dates may be negotiated. If an assessment resubmission is not submitted by the due date the student may risk being expired and subsequent cancellation of their course.</p> <p>Only one resubmission will be allowed unless a subsequent submission is granted by the IDO Education Manager after reviewing the extenuating circumstances. Failure to achieve competency in an assessment will therefore affect the student's ability to continue into further units of study within their course.</p>			

Version Control Summary			
Version	Date	Author	Details
V3	01/01/2023	Nicole Watts	Updated